



## Round Table Procurement Services (RTPS) *Your source for purchasing expertise*

### Popular Products and Services

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#### Pricing Benchmarks

Find out how you compare to recent market pricing

#### Pre-sourced Preferred Supplier Deals

Access exclusive Preferred Supplier Agreements (PSAs) developed based on best-practice sourcing processes. Get low cost, high value goods and services with minimal risk, cost and effort.

#### Supplier Selection Project (RFP/RFQ/RFI)

Source supplier agreements customized to your requirements. Find the perfect supplier arrangement and maximize the benefits for your organization with the support of top procurement professionals.

#### Policy Document Development

Develop or enhance Board-ready procurement policy. Protect your organization and provide guidance to your staff with just the right level of rigor for your needs.

#### Purchasing Tools and Templates

Access professionally developed templates for supplier contracts, RFPs, purchase orders, requisitions, supplier evaluation, cancellation letters... all the tools you need to enable your staff to manage time, cost and risk. Access each as required or the entire toolkit for maximum impact.

#### Spend Management Reporting

As an add-on to the use of Preferred Supplier Agreements, receive monthly or quarterly spending reports, including analysis and benchmarking against other organizations.

#### Purchasing Health Assessment

Let experience procurement professionals perform a "diagnostic" of your current procurement performance, comparing your costs, practices and governance against industry standards. We'll help you understand the opportunities available and develop a plan to realize them.

#### Supplier Contract Review or Development

Let purchasing contract experts review an existing agreement or develop new contracts that protect your organization while being fair to all parties.

#### Contract Management & Reporting

Let us store your supplier agreements in our Contract Management software. Receive regular reports and alerts prior to expiry dates and access your agreements on-line any time.

#### Process Review / Redesign



Analyze your current “procure to pay” processes. Receive recommendation for improvements or develop new processes based on best practices.

### Ontario Government Compliance Audit

Find out if your purchasing activities comply with the Ontario Government’s Broader Public Sector (BPS) Procurement Guideline and Directives. Whether they apply to your organization or not, compliance with the BPS requirements is an excellent stamp of excellence for Boards, donors, funders, customers, owners, partners or other stakeholders.

### Ad-hoc Services: Supplier Negotiation, Issue resolution, etc.

Get as-needed support for your difficult supplier situations. Let experienced professionals help manage your effort, time and stress.

### Full Service Procurement Management

Receive the benefits of all of the above by setting up instant access to your new virtual Purchasing Department. Work with our group of procurement professionals as if they were a new department in your organization, at a fraction of the cost of building your own.

### Group Purchasing Consortium Set-up

Unable to generate sufficient leverage with suppliers? Think there are other opportunities with other organizations? You’re probably right – let Canada’s leading professionals in collaborative purchasing help you develop and implement a group program.

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*Ask us about our 10% savings guarantee and free access to supplier contracts!*

*Non-profit organizations receive minimum 10% discount.*

*Ask us about additional discounts for ONN members.*

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Contact us at [info@rtps.ca](mailto:info@rtps.ca)

1-800-877-742-9776

[www.rtps.ca](http://www.rtps.ca)