

**Round Table Procurement Services**

**Preferred Supplier Program  
Charter of Operations**

September 2019

## **Our Vision is...**

To strengthen the impact of the non-profit and charitable sector on the lives of Canadians by realizing material improvements related to efficiency, quality, risk, governance and financial sustainability.

## **The Principles of PSP are...**

### **1. Community**

- The program's design and development will benefit any and all non-profit organizations in Canada who choose to participate as PSP members
- The PSP will prioritize offering deals with suppliers that address the needs of multiple organizations (and not the unique needs of any one)
- RTPS will proactively solicit feedback on the program's performance including but not limited to RTPS and supplier service levels and deal quality.

### **2. Credibility**

- PSP members, as well as RTPS and suppliers, will act in the interest of partnership and program development in order to achieve sustainable improvement for all members and the sector overall.
- PSP members, RTPS and suppliers will be fair and transparent in their interactions and dealings and work to maintain partnership and program credibility. This means refraining from one-off comparison (price) shopping

### **3. Value Creation**

- Non-profit organizations, upon becoming PSP members, will have the opportunity to immediately and continually realize positive net cost savings in the way of both hard-dollar AND time-savings.
- PSP members acknowledge that value creation is dependent on the principles of the PSP being followed and reasonable effort being made by PSP members to use the supplier deals available whenever appropriate.

## **Our Values are...**

### **1. Commitment**

- To maintain credibility as well as continuously realize positive cost savings, PSP members, RTPS and suppliers commit to mutually-beneficial collaboration

### **2. Collaboration**

- To actively engage in the process of providing and collecting feedback on program performance including but not limited to member feedback on how positive net cost savings can be realized and/or increased whenever possible.

### **3. Many versus Few**

- To prioritize the development of supplier deals that benefit the greatest number of PSP members.
- To recognize that although every deal will not benefit every PSP member equally, the total, aggregate benefit available to all committed participants over time is significant.